

Fogger instructions for St Joseph's.

- If the fogger fluid reservoir is empty, dissolve one prostan tablet in 1 litre of warm water in the jug and add to the reservoir. 1 litre is the right amount for one fogging of the church.
- Connect the power extension cable with safety rcd device on the plug to the wall socket half way down the church, and run the cable across to the centre of the church. The cable on the fogger is then long enough to reach all rows.
- Hold the top handle of the fogger with one hand and the fluid reservoir with the other. Keep the fluid reservoir stable with the front angled slightly down so that the pipe inside has the best access to the fluid. The angle of the fogger is then adjusted with the top hand, but broadly fog horizontally.
- Fogging is controlled simply with the on off switch.
- Fog occupied rows only (not those roped off). The reach of the spray is enough from the central aisle. Point the spray at the top of the pew in front, then the seat & kneeler, then the top of the pew, and finally the top of the rear pew end. Each row will take about 5 seconds fogging.
- Please put away back to what you found originally.

Contactless payment instructions.

- On a smartphone you just need to install the square app.
<https://play.google.com/store/apps/details?id=com.squareup> or iphone equivalent.
- If they haven't been given to you contact alpha@stjosephsbrighton.org.uk or 01273-655554 for account details and for the location of the contactless devices.
- Set up instructions are at <https://squareup.com/help/gb/en/article/5639-set-up-the-square-reader-for-contactless-and-chip>
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- The battery should already be charged, but a usb charger and cable are in the drawer
- Once the reader is connected to the app on your phone, the main screen of the app is a key pad with a charge button and a notes field. For covid reasons to stop people touching your phone you need to ask how much someone wants to give, then key that in (with 0s for pence) , put something in notes if they want to (most likely put in cafod if they want to give it to that charity) and press charge. Then they just have to tap the reader. If they really want to there is a slot to put the card in for pin payments, but then they do have to put that in on your phone, which will then need a sanitising wipe of the screen.
- Once the payment is made the last screen just asks if they want a receipt, nearly always they don't, and you're straight on to the next person.
- Afterwards the machine will close down itself. The only IMPORTANT thing to remember after putting it away is to go to settings on the app and do the reverse of linking to the device - go to the same place and forget, as if you don't it makes it more difficult for the next person using the device.